

Teddington Bowling Club

Club rules

1. The Club shall be called Teddington Bowling Club.
2. The officers of the Club shall be: President; Vice-President; Hon. Secretary; Hon. Treasurer; Captain; Vice-Captain; Richmond and Barnes Captain; Match Secretary; Competition Secretary; Facilities Manager and Website Manager. The Vice-President shall be of the opposite gender to the President, unless no person of opposite gender stands for the position. Officers shall be elected at the Annual General Meeting, retire annually and be eligible for re-election.
3. Members of the Club shall be: (a) Full Playing members (18 years and upwards); (b) Honorary Life Members (who may be full playing members); (c) Social, or non-playing, members who shall be entitled to contribute to and participate in Club social activities, and to vote (except as provided for in rule 21).
4. The Club shall be governed by a Committee of the Officers, and one Man and one Lady member elected at the AGM. Committee members shall retire annually and be eligible for re-election. The Committee shall be quorate with five members present and be empowered to co-opt as vacancies occur. All members shall have equal voting rights. Proxy voting shall be permitted if members are not present. The Committee shall meet in the second week of April, before the Finals Weekend, and in the third week in October, and at such other times as the President may decide. Notices and Agenda shall be supplied by the Secretary.
5. The President shall chair all Club meetings provided he/she is able to do so. In the absence of the President, the Vice-President shall take the chair.
6. The Committee shall be responsible for the general and financial management of the Club. A Full Playing Member wishing to raise a query about finance or management should notify the Secretary in writing, who shall put the matter before the Committee. The member shall be told in writing of any decision, explanation or clarification.
7. The Treasurer shall keep such accounts, books, invoices and receipts etc. as shall be necessary for the financial management of the Club and shall control all day-to-day income and expenditure. All cheques drawn against the Club's account shall be signed by the Treasurer and countersigned by the President or Secretary. The annual Accounts shall be certified by two Hon. Auditors who shall be appointed at the AGM. The Treasurer shall present a Financial Statement to the AGM.
8. No Member shall commit the Club to any expense or undertaking without prior Committee approval.
9. The relevant Captain and Vice-Captain shall select and publish all teams connected with the Club. They may, at their discretion, coopt another Committee member to help in this task.
10. The Competition Secretary shall consult with the Captain to assess handicaps, and they shall together be responsible for all competition matters. They may at their discretion coopt another Committee member for this task. Draws for competitions shall be conducted by the Competition Secretary in the presence of at least one other member.
11. Notice boards shall be provided. Members shall refer to them for information about matches, Competitions and all Club news. The Official Club website may also carry this information as well as match/competition results.
12. The website shall secure any personal details of members and Club Business from Public Internet Access by the use of password protection.
13. All members wishing to play in Club matches shall put their names on lists provided and check subsequent notices (which may also appear on the website) to see if they are selected to play. Chosen members must inform the Captain if they are unable to play as early as possible.
14. Club matches and competitions shall be played in accordance with the rules of Bowls England.

15. A match fee shall be payable by all members playing in Club Matches.
16. There are potential security risks associated with using email, texts or social media applications to communicate with the Club, or with an individual member. All members should be aware that the storing on electronic devices and media of Club Records, or any personal details of Club members, falls within the remit of the Data Protection Act, and therefore they should take all reasonable precautions to ensure the security of such data.
17. The annual subscription, payable by May 1 each year, shall be decided at the AGM on a recommendation from the Committee. Anyone failing to pay their subscription by May 31 shall cease to be a club member and must apply if wanting to be re-admitted. Subscriptions must be accompanied by a completed Competition form and fees.
18. An applicant for membership who has previously been a member of this or any other bowls club shall need to be proposed and seconded by Full Playing Members, written applications being submitted to the Secretary for posting on the Club Notice Board for 7 days. In the event of widespread concern about such an application, Full Playing Members may seek to convene a Special General Meeting (see Rule 20) to determine whether to accept the application. On acceptance, new members shall be entitled to take part in all activities of the Club (except for competing in the Championship – see competition rules), after payment of the Annual Subscription. A complete list of all paid-up members shall be displayed on the Notice Boards.
19. Membership shall be terminated by resignation, failure to play subscription, or conduct that the Committee may decide is detrimental to the Club or its members.
20. An Annual General Meeting of the Club shall be held in November. The Secretary shall supply a Convening Notice, Agenda, Minutes of the previous AGM and a copy of the Financial Statement to members. A Club general meeting shall be held in February. A Special General Meeting may be convened at any time at the Committee's discretion or on 10 days written notice to the Secretary signed by a minimum of 10 Full Playing Members. The subject of the meeting shall be the only business transacted. AGMs and SGMs shall be quorate at 15 playing members.
21. Any proposed alteration to these rules and/or the following Competition Rules must be submitted to the Secretary, with the name of the proposer and seconder, at least 21 days before the AGM for consideration. Any alteration shall require a two-third majority of Full Playing Members attending.
22. The Committee shall have discretion in all matters not provided for in these rules.
23. **Dress code:** All members shall wear:
 - (i) brown, grey or white flat-soled bowling shoes at all times on a bowling green
 - (ii) white or grey tailored trousers, or tailored shorts (or alternatively for Ladies skirt or cropped tailored trousers) in Club matches, as specified in the fixtures book or on the notice boards;
 - (iii) a white shirt with collar and sleeves and grey tailored trousers or tailored shorts (alternatively for Ladies, skirt or cropped tailored trousers) in all general play, preliminary rounds of the individual Cup competitions and Grove Dowsett Cup rounds.
 - (iv) the current official club shirt when playing in matches requiring white trousers or skirt, and in any friendly, league or other Club representative fixture, Club one-day competitions and Finals Weekend;
 - (v) If worn, wet weather and cool weather playing clothes to be white (or alternatively for Ladies, a blue cardigan).